



THE VINEYARDS AT VISTA SAN JUAN HOMEOWNERS ASSOCIATION I · MONTROSE, COLORADO

Home-Based Business Notification Form

Written notice before starting a home-based business or licensed family child care home — Business Use Rules and Regulations, Section 6

NOTIFICATION ONLY — NOT AN APPROVAL PROCESS. Under C.R.S. § 38-33.3-106.5(1)(l) and (1)(k), the Association may not deny the right to operate a home-based business or a licensed family child care home. This form provides the written notice required by Section 6 of the Business Use Rules and Regulations — submitted before commencing operations, or within thirty (30) days of adoption of the Rules and Regulations if a business is already in operation.

SECTION 1 — OWNER AND PROPERTY

Owner Full Name:

Unit Address:

Phone:

Email:

SECTION 2 — BUSINESS INFORMATION

Resident Operator Name (if different from Owner):

Business Name:

Type / Nature of Business:

Licensed family child care home?

☐ Yes ☐ No

If yes, state license number:

Clients or customers come to the unit?

☐ Yes ☐ No

If yes, attach proof of general liability insurance (Section 4 of the Business Use Rules and Regulations).

SECTION 3 — ACTIVITY DESCRIPTION

Description of activities conducted at the unit:

Expected client / customer visit frequency (if any):

Expected Start Date of Operations: _____

SECTION 4 — OWNER ACKNOWLEDGMENT AND SIGNATURE

By signing below, I confirm: (a) all information is accurate and complete; (b) I have read and agree to comply with the Business Use Rules and Regulations; (c) I will notify the Association in writing of any material change to my home-based business operations within thirty (30) days of such change; and (d) I am solely responsible for obtaining all required local, county, and state business licenses, permits, and tax registrations.

Owner Signature: _____

Printed Name: _____

Date: _____

SECTION 5 — WHAT HAPPENS NEXT

- 1. This is informational only.** The Association may not deny your right to operate a home-based business or a licensed family child care home once you have given proper notice.
- 2. Keep a copy for your records.** Provide it to a buyer when you sell if the business will continue, and notify the Association in writing of any material change within thirty (30) days.
- 3. Community-impact standards still apply.** Noise, signage, Common Area use, non-resident employees, waste, and hazardous materials remain governed by Section 4 of the Business Use Rules and Regulations regardless of notification.

HOW TO RETURN THIS FORM

By Mail:

The Vineyards at Vista San Juan HOA I
San Juan Bookkeeping
P.O. Box 966
Montrose, CO 81402

By Email:

thevineyardshoa1@gmail.com

In Person:

San Juan Bookkeeping
318 7th Street
Montrose, CO 81401

Questions? Contact thevineyardshoa1@gmail.com

ASSOCIATION USE ONLY

Date Received: _____

Logged By: _____

Notification Acknowledged:

☐ Yes Date: _____ ☐ Follow-up needed

Notes:
